

**Public Safety Communications Advisory Commission (PSCC)
Summary of Minutes - Regular Public Meeting**

Tuesday, September 21, 2010

DRAFT DATED September 22, 2010 – Not Yet Approved by the Commission

PSCC Voting Members Present

- Chad Kirkpatrick, State CIO & Director, Government Information Technology Agency (Chairman)
- Joe Anderson, Assistant Chief, Bullhead City Fire Department
- Michael Brashier, Communications Manager, City of Casa Grande
- Amy Brooks, Captain, Apache Junction Fire Department
- Steven Campbell
- Gilbert Orrantia, Director, Arizona Department of Homeland Security
- Patrick Quinn, Deputy Chief, Tucson Fire Department
- Kathleen Robinson, Assistant Chief, Tucson Police Department
- Dan Wills (*Arrived at 1:17 PM*)
- Mike Worrell, Captain, Phoenix Fire Department

PSCC Voting Members Absent

- Pablo Duarte
- Jan Hauk, Past President, Arizona Fire District Association Representative
- Tracy Montgomery, Assistant Chief, Phoenix Police Department
- William Pribil, Sheriff, Coconino County
- Dewayne Woodie, Fire Chief, Ganado Fire District/EMS

Government Information Technology Agency (GITA) & GITA, Public Safety Interoperable Communications (GITA-PSIC) Office Attendees:

- Lisa Meyerson, Arizona Statewide Interoperability Coordinator & Manager, Public Safety Interoperable Communications (PSIC) Office
- Justin Turner, PSIC Operations Manager, GITA-PSIC
- Michael Britt, Project Manager, GITA-PSIC

Additional Meeting Presenters

- Steve Ellsworth, Phoenix UASI
- Randy Redman, Fire Chief, Sierra Vista Fire Department
- Bill Miller, Fire Chief, Fry Fire District
- Captain Paul Wilson, PCWIN Project Administrator

33 Interested parties and members of the public were also present.

Call to Order and Roll Call

The meeting was called to order at 1:01 PM by Chairman Chad Kirkpatrick, Director of the Government Information Technology Agency. Chairman Kirkpatrick thanked Commissioners for attending and introduced David Benoit the FEMA Region XIX Regional Emergency Communications Director. Roll call was taken by Mr. Justin Turner, PSIC Operations Manager, as noted above and a quorum of the PSCC was declared present.

Approval of Minutes – July 20, 2010 Meeting

Action Item

Chairman Kirkpatrick asked for comments on the July 20, 2010 meeting minutes. Hearing no comments, the Chairman asked for a motion to approve the minutes. Commissioner Pat Quinn made a motion to approve the minutes. The motion was seconded by Commissioner Kathleen Robinson. The motion was unanimously carried and the minutes were approved.

Recommendation for the Use of \$2.2 Million RICO Funds For Communications Interoperability

Presenter: Lisa Dee Meyerson, Statewide Interoperability Coordinator & Manager, Public Safety Interoperable Communications Office (PSIC), GITA

Action Item

Lisa Dee Meyerson, Statewide Interoperability Coordinator & Manager, Public Safety Interoperable Communications Office (PSIC), briefed the Commission on the recommendation developed for the use of \$2.2 Million in RICO funds for Communications Interoperability. The proposal calls for a cooperative effort by the Yuma Regional Communications System and the Department of Public Safety to deploy standards-based P25 communications capability at six key transmitter sites along the southern region supported by DPS' upgraded digital microwave system. The proposal would provide high level connectivity for existing and developing communication systems, thus increasing interoperability capabilities during multi-jurisdictional multi-agency response, recovery, and mitigation to critical incidents. Ms. Meyerson detailed the benefits to be achieved by the project, and outlined other alternatives that were considered. Ms. Meyerson also explained the high-level timeline and budget for the project.

Commissioner Pat Quinn made a motion to approve the recommendation for the use of \$2.2 Million in RICO funds. The motion was seconded by Commissioner Gilbert Orrantia. The motion was unanimously carried and the recommendation was approved.

NECP Goal One Experience - Phoenix UASI

Presenter: Steve Ellsworth, Phoenix UASI

Information Item

Mr. Steve Ellsworth provided an overview to the commission on the Phoenix UASI's NECP Goal 1 observation. The observation was conducted April 6-10, 2010 at Phoenix International Raceway during the Spring Race Week. Mr. Ellsworth discussed various challenges to communications observed during the event, as well as some of the lessons learned from the event. The event highlighted several successes associated with response-level emergency communications in the Phoenix UASI.

Regional System Update: Sierra Vista/Frye Fire Joint Dispatch

Presenters: Randy Redmond, Fire Chief, Sierra Vista Fire Department

Information Item

Mr. Randy Redmond updated the Commission on the Automatic Aid agreement between Sierra Vista Fire Department (SVFD) and the Frye Fire District (FFD). In October of 2010 SVFD and the FFD will be operational under a central dispatch system, training together, and responding to emergencies throughout the greater Sierra Vista area as one department. Mr. Redmond's presentation included a brief history of the challenges, an overview of current operations, and the benefits to the region of the Automatic Aid agreement.

Regional Update: Pima County Wireless Integrated Network (PCWIN)

Presenter: Captain Paul Wilson, PCWIN Project Administrator

Information Item

Mr. Paul Wilson updated the Commission on the status of the Pima County Wireless Integrated Network (PCWIN) project. The mission of the PCWIN is to design, procure, deploy and operate a regional public safety voice communications network; improve public safety radio interoperability; and to design, construct and operate a regional communications center for Pima County. The presentation included a history of PCWIN and an overview of the current status, funding and Governance of the system.

Statewide Interoperability Executive Committee (SIEC) Update

Presenter: Paul Wilson, SIEC Co-Chair

Information Item

Paul Wilson briefed the commission on the recent activities of the Statewide Interoperability Executive Committee (SIEC). Topics covered during Mr. Wilson's presentation include:

- Installation of AIRS Suite at Long Mesa
- AIRS MOU requests from Non-Governmental
- Organizations, Public Service Organizations, and Secondary Responders
- Interoperability Channel Plan
- Communication Unit Workgroup Policies and Procedures
- Interoperability Updates
- Preview of the next SIEC meeting

Policies, Standards and Procedures Project Update

Presenter: Michael Britt, Project Manager, PSIC Office, GITA

Information & Discussion Item

Mr. Michael Britt presented an overview of the Policies, Standards and Procedures Project. The project is one of the 12 strategic initiatives outlined in the Statewide Interoperable Communications Plan. Mr. Britt's presentation covered background on the PSP project, the various components of the project and the planned rollout. Mr. Britt also previewed the Draft PSP Structure for the Commission.

Public Safety Broadband 101

Presenter: Michael Britt, Project Manager, PSIC Office, GITA

Information & Discussion Item

Mr. Michael Britt provided an introduction to the Commission on the topic of broadband for Public Safety. Topics covered during Mr. Britt's presentation include:

- What Broadband Enables
- Functional Capabilities
- Radio Spectrum & Allocations
- History & Issues
- Arizona & Broadband

PSIC Office: Status Updates

Presenter: Lisa Dee Meyerson, Statewide Interoperability Coordinator & Manager, Public Safety Interoperable Communications Office (PSIC), GITA

Information & Discussion Items

Due to time constraints, Ms. Lisa Meyerson did not deliver her presentation but instead requested Commissioners view her presentation online. Ms. Meyerson did request feedback from the Commission on potential topics for our 2011 Annual SCIP Implementation Workshop and previewed the November PSCC meeting agenda.

Comments from the Public

No comments from the public were received.

Adjournment

Chairman Kirkpatrick called for a motion to adjourn. Commissioner Kathleen Robinson motioned to adjourn the meeting, which was seconded by Commissioner Pat Quinn and unanimously carried. The meeting adjourned at 3:05 PM.

Pursuant to A.R.S. 38-341-01(B), minutes of the Public Safety Communications Advisory Commission are recorded by tape recorder. Taped minutes are maintained in the office of the Government Information Technology Agency. Public access and review of PSCC minutes are available by appointment Monday through Friday during normal business hours. Please contact the PSIC office at 602-364-4498 to arrange for an audio of the tape-recorded proceedings.